

February Minutes Feb 7, 2024 5:39pm

Boo called meeting to order

Attendees Boo Messahel, Elizabeth De Mores, Kendra Dwyer, Jen Bunting, Katy Wiley, Meg Guerra, Blake Arnold, Rachna Malhotra, Claire Hess, Robin Phillips, Chanel Phillips, Lisa Stucker, Grace Hellyer, Colin Thomas, Eugenia Montoya, Amy Kryzak, Alyssa Martinsen, Deb Gelman, Jenine Gay, Jophy Padayatti, Guna Manickam, Brittany Rees.

Minutes approved from 10th Jan 24

Treasurer's report (Blake)

- January expenses discussed but as not all receipts are in will do a full musical debrief after this.
- Ticket sales less than expected (around 50%) due to age limitation
- We will net in the \$8,000 range after all expenses come in
- We came in under budget for the show and only spend 50% of budget allocated
- Discussion about the importance of doing musicals as they are the face of the program to the public...they bring more people in from the community and bringing in new students. There needs to be more promotion of other theatre activities throughout the year including UIL and CH9 events too.

UIL Needs

- Little Women is March 8th public performance
- There is a wish list in Amazon and props are being sought (trunks)
- Volunteers are needed for driving a Uhaul (dates will be put in the group chat) Guna will be driving on 10th, the 23rd is covered as well Mr Padayatti.
- The night of the public show will be teacher appreciation night (even though it is Friday before spring break). Will do a head count closer to the time.
- Need help with decor and food for VIP - Alyssa, Kendra, and Katy will do so
- On contest day, lunches need to be delivered to the kids (on Feb 23rd they need a heavy breakfast and lunch that is taken)...March 20th is first day of contest
- Dress rehearsal is March 4th - Buttons being made with their photos (photos to be taken during a rehearsal) Katy and Brittany to coordinate with Directors

IRIS Needs

- March 28-30 Thursday- Saturday
- Set build is this Saturday 10th Feb. ½ Tech credit to be given to who come.
- Need a piano for the set. Current piano bulky and difficult to move. Boosters will source this.
- Concessions (Katy/Julie) – sign up genius is 50% completes. Katy will do a further push
- Merch (Brittany/Jenine) – will set up and sell on show nights including left over 9-5 Merch
- Ticketing (Kendra) – agreed to mirror last years \$5 student, \$10 adult. No capacity issues as in CH9 auditorium
- Promos (Boo/Deb)-Show shirts ordered...delivery next week and will get some posters done
- Playbill (Robin) – low key playbill
- Hospitality (Meg/Claire/Hema)...need meals for kids Monday-Friday for Tech week

Props storage solutions

Props and large items storage is a problem and taking up space and need some solutions. Current situation near field is not great as there was significant water damage and items lost. Options are:

Onsite/CISD

- Similar to band, container to rent (BM reached out to band booster lead for more info)
- Back of band field, \$150 per month (\$1800 for the year) weather resistant but not climate controlled
- F-block reconstruction over next few years - climate controlled storage to be added but not sure if theatre is part of this plan
- Pinkerton is a no as not appropriate for soft furnishings, mattresses etc
- Brock? Near Pinkerton - mainly offices so BM will need to explore and visit this

Off site

- 10x15 Life Storage Denton Tap \$81 a month (\$1133 per year), but we will need Uhaul each time...

On balance it was felt that off site storage better. Go for 1 initially then see if need more units. Blake/Rachna need to look at adding a line item and budget for this and need to take from another area.

Banquet

- Deposit has already been paid already for Royal Affairs Ballroom
- 9th of May Banquet (we have the space 5:30-10)...event starts at 7pm- 10pm
- Theme? Officers will determine during meeting – something to link to 9-5 the musical
- Ticket price is ? (program fee pays for 1) – discussion on \$45 for early bird and then \$55 for later booking
- Venue comes with AV - Capacity is 350 and need a minimum of 200 for our booking price - at Royal Affairs in Lewisville

Current budget for this \$8000

AOB

- Drama club updates – no reps present.
- Musician fees...CISD they want to paid per hour \$30 (\$40 for conductor) with 10 calls, 3 hours per call; this causes the directors a headache with all the paperwork...we will look for an booster admin to do it. Will need to closet W2' and 1099 etc.
- Booster closet clean out...need to dump a lot
- Tech areas spring clean before moving items to storage – aiming for April 2024
- There is a need to consolidate all online platforms and there is a service we can use..."On The Stage" . BM has asked for a capabilities presentation to see what they offer and price points

Next meeting is March 6th Venue TBD

Meeting end 7:38pm