

1-5-22 CHS THEATRE BOOSTER MEETING MINUTES

Meeting called to order at 7:01pm

In attendance: Karen Ruth, Hillary Gorman, Tally Leonard, Ann Clasby, Dawn Parry, June Beach, Jeannie Baldwin, Shiona Schweitzer, Amy Kryzak, Dena Martin, Denise Munro, Kari Myers, Guna and Supa, Kim Arrington, Alyssa Martinson

Minutes from November and December were reviewed. Dawn Parry motioned to approve and June Beach seconded. All approved.

Dawn spoke about the December financials starting balance @ \$99,862.05 and ending balance was \$92,868.28. Expenses were \$9,370.80. Reimbursements were at \$8,500.

Karen needs a check to deposit for musicians by 1/15/22.

Musical

- Meals need to be cheaper per Karen Ruth. Hillary suggested to use the \$3,400 budget for tech week. She listed names to use for catering and Kari Myers suggested Tommy Tamale as well as Palio's. Ruth asked for us to look at a few other places to save money.
- Set/Stage - Karen is going to send out an email to parents to ask for (old super soakers, cheese head hat, ca-ching machine, ping pong balls, a trunk)
- Elementary Honor Choir will still perform on the stage hopefully without damaging SBSP set design
- Sound project - ETS is making progress. Did not talk about screens. Need rental contract for the things we end up using from ETS.

Marketing

Community posters - yard signs distributed in class (50qty), divide and conquer taking signs, banners. First day for all marketing to start 1/23 and end 2/14. Banners at intersections of Frost and Walgreens

Tickets

Kari has tix held for every show. Waiting to hear back from Bailey's, Anamia's DeSighs (sp?) and Willies (sp?). Sold \$3,900 worth of tix so far. Karen asked about the keychain alum use and Kari said 10 seats per night were held. Kari offered to mail printed tickets to the alum with keychains and Karen said no. No response yet from Schmidt & Jones.

Volunteers

Get specs from Hillary - I was restarting computer and missed it

Photography - using same guy as last year for \$500 and use him for UIL, too. Videography cannot be streamed. Discussion about videographer is \$2,000 for three cameras. Kari knows a guy who can do it for \$1,500 with two cameras. Hillary wants to be sure we have a professional mixer. Hillary asked for an off-line meeting to complete this.

Step and Repeat - Ann is waiting for Karen to look at it - 8 x 10 for \$800. Ann mentioned adding a red carpet for \$100. Go Ann Go! We approved the \$800 to purchase the step and repeat and the red carpet for \$100.

Merch - shirts are in the works. Stickers - couple of different designs we can do; there are also keychains with lanyards and 20 extra of each size of shirt to sell. Jeannie said the mom making all these things has offered to sell them at each of the shows. She said she would take custom orders, too. Ann mentioned needing more money to do the memory book. Kari makes motion to increase line item for merchandise by \$1,000. Dawn seconded and motion carried.

Concessions - stand is no longer a concessions stand. Have to re-work logistics for selling concessions! Sign up for clean up. Have ushers sign up and clean up for their ushering credit. Kari also asked about seats for volunteers - yes, we will hold seats for volunteers - plastic seats at the back per Karen Ruth.

Basket Idea - left over items - raffling off. More info to come from Hillary.

Looking ahead: HR told Karen there is a concern with band students playing along side contracted band musicians. She said we have to pay our CHS band students a lump sum. Kari and Dawn are skeptical of this and will look into it.

Changing Ben's title during two weeks of the show so we can pay him differently. Once this happens, it will free up \$825 we set aside for him as well as the money we set aside for accompanists.

Curtains for the black box are being ordered!

Spirit Nights - January 19th at Hat Creek

Teacher Appreciation night for the UIL show - get appreciated on stage - t-shirts - motion requested for 30 shirts plus teacher shirts and parent shirts about 75 total ...Amy motioned to move \$600 to UIL for t-shirts and food and Dawn seconded it. Brittany R. motioned to have the word "scholarship" to be added to musical line item to help student(s) in need. June seconded it. Musical cast party Denise Munro to host and Talia Morris and someone else to help do food, etc.

Playbill open for ads to everyone.

Kari mentioned for ad to be put together for student that is in hardship. Karen said she would build this ad herself.

June said we have inventory that reflects tech as well as other theatre specialties. They will meet separately.

Scholarship chair and committee needs to be put together. Chair needs to be voting member and committee needs to be under classmen... June Beach offered to be the chair. Shiona offered to serve as committee member.

Keep in mind who can help with banquet, which is May 12th.

Schmidt and Jones is May 16th.

Adjournment @ 8:26 pm